

Property name: _____

I hereby grant Neelsie Properties permission to conduct due diligence / credit checks as deemed necessary.

Deposit 2 Month's rent
 Lease Agreement Admin Fee R2012.50 (R1750.00 + VAT) per lease agreement
 Tenant Service Fee R60,00 (R52.17 + VAT) per lease agreement per month

Important: Please provide previous rental reference's name, contact number and email address.

TENANT 1 (CONTRACT PARTY)	Responsible person who pays the monthly rental and signs the Lease Agreement
Name & Surname	
Email address	
Mobile number	
ID number	
OCCUPANT 1 (STUDENT)	
Name & Surname	
Email address	
Mobile number	
ID number	
Student Number	
Study Field & year	
TENANT 2 (CONTRACT PARTY)	Responsible person who pays the monthly rental and signs the Lease Agreement
Name & Surname	
Email address	
Mobile number	
ID number	
OCCUPANT 2 (STUDENT)	
Name & Surname	
Email address	
Mobile number	
ID number	
Student Number	
Study Field & year	
TENANT 3 (CONTRACT PARTY)	Responsible person who pays the monthly rental and signs the Lease Agreement
Name & Surname	
Email address	
Mobile number	
ID number	
OCCUPANT 3 (STUDENT)	
Name & Surname	
Email address	
Mobile number	
ID number	
Student Number	
Study Field & year	

Tenant Service Fee:

1. Annual credit report fee (FICA requirement)
2. Reply to all tenant enquiries during the lease period
3. Supply proof of address if needed
4. Phone calls, SMS, WhatsApps and emails to tenants regarding complaints, maintenance and general reminders
5. Tenant statements on request
6. Preparation and completion of bursary documentation if needed
7. Printing of any tenant documentation